

## Joining Our Payment Portal

In order to receive payment, we need you to complete a simple registration process in our payment platform, Tipalti. You will receive an email inviting you to register from the email address - noreplycolorhealthinc@tipalti.com (please be sure to check your spam folder if it's not in your inbox). If you have any questions in regards to updating your Banking and W-9 information, you may contact supplieronboarding@tipalti.com.

Please be advised that if you do not register, you will not receive payments.

Below is a reminder of the information you need to complete during your onboarding experience with Tipalti.

## 1. Contact Details

- Name
- Address
- Email
- Phone

## 2. Payment Details

- Payment method Please note there may be a fee associated with certain payment methods
- Currency selection\*
- Routing and account numbers\*

\*based on the payment method chosen

- 3. <u>Tax Identity</u> The portal will guide you to select the correct tax forms (W-9, W-8, VAT, etc.) and walk you through the information-gathering process.
  - EIN
  - SSN
  - VAT

We appreciate your time in completing this registration so we can onboard you as our vendor..

If you have any questions with regards to invoices or payment remittance, please contact us at ap@color.com.